



#### **RESPONSIBILITIES OF IMPACT100 METRO DENVER BOARD MEMBERS**

- Be keepers of the mission statement, live our values and advance the vision.
- Attend board meetings a minimum of 5 times per year and committee meetings as scheduled. Also, attend Impact100 Metro Denver events.
- Chair and/or participate in at least one committee of the organization.
- Commit time, thought, and effort to Impact100 Metro Denver.
- Participate in establishing and enforcing organizational policies.
- Accept responsibility for financial accountability.
- Maintain active membership in Impact100 Metro Denver.
- Identify friends and associates who might be prospective donors or board members.
- Participate actively in assessing Impact100 Metro Denver performance and setting its strategic goals and objectives.
- Represent Impact100 Metro Denver to the community.
- Annually sign Conflict of Interest form and disclose potential conflicts as soon as possible.
- Maintain confidentiality of all Impact100 Metro Denver board meetings, as necessary.

#### **Time Commitment:** 5-10 hours monthly

- Board meetings, held every other month, beginning in January, are in person, and typically held on the third Monday evenings, 5:30 – 7:00 PM.
- Additional meetings are held as necessary.
- Committee meetings are scheduled as needed by the committee chairs.
- Board terms are two years, with the possibility to serve a second two year term.